GOVERNMENT OF GUAM
DEPARTMENT OF CORRECTIONS
DEPATTAMENTON MANGNGURIHI
MANGILAO, GUAM 96913

MEMORANDUM **Date: October 17, 2025**

To: All housing units
Custody Staff

Info: Visitor Processing Center, Mangilao and Hagatna Facility

From: Prison Security Administrator

Subject: Thanksgiving Drop 2025

The following items on **Thanksgiving drop memo** will be authorized for the month of November 2025 calendar. **The schedule for Holiday drop will be included with the unit's regular incoming schedule for November 2025 Calendar.**

Be advised there will be only (01) incoming for the month of November to accommodate the Thanksgiving drop and regular visitation.

Instructions:

1. Only prisoners with an approved Visitation Listing will be authorized to receive these items
2. All items shall be in factory sealed packaging with weight and ingredients labeled in **ENGLISH**. Items that are open or have any indication of tampering will not be accepted.
3. All items shall be in original plastic container/sealed wrapper for security, health and sanitation concerns.
4. Items wrapped in aluminum foil will not be accepted.
5. Items may be placed in (01) Disposable clear Plastic bag. Any other type of bag materials will not be accepted.
6. The approved items are very specific and ABSOULUTELY no substitution.
7. There will be no make-up for holiday drop off.
8. For those that are authorized care packages, Packages arriving thru mail must be post marked by **November 01, 2025 – November 31, 2025** and anything beyond the allowable date will not be accepted.
9. **There will be no special/regular visitation during the Thanksgiving Drop week.**

Exclusions:
Prisoners on Disciplinary Segregation and Housing units under lockdown status are excluded to receive the Holiday drop.

For compliance,

Colonel Alan P. Borja, Warden

	ITEM	QUANTITY
1	Candy	**(10)** Total; Individual bars, No Hard Candy; No Foil; No Gummy type or Bite size.
2	Crackers (Sky Flakes)	**(24)** Individually wrapped packs; NOT IN A CASE/CONTAINER.
3	Granola Bars	**(18)** Bars total, Individually wrapped, No Protein Bars.
4	Muffins / Cupcakes Variety	**(24)** Must be individually wrapped and sealed.
5	Board Games **For unit donation**	(01), NO Metal/Wood **(A total of (05) per Unit for donation)** First Come first to donate basis.
6	Card Games **For unit donation**	(01) For unit donation, NO Plastic/Metal/Wood **(A total of (05) per unit for donation)** First Come first to donate basis.

For compliance,

Colonel Alan P. Borja, Warden